MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

FINANCIAL STATEMENTS

For the Years Ended June 30, 2014 and 2013

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

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INDEPENDENT AUDITOR'S REPORT

Board of Directors

Minnesota Center for

Environmental Advocacy
St. Paul, Minnesota

I have audited the accompanying financial statements of Minnesota Center for Environmental Advocacy (MCEA), a nonprofit organization, which comprise the statement of financial position as of June 30, 2014 and 2013, and the related statements of activity, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit. I conducted the audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. (Continued)

INDEPENDENT AUDITOR'S REPORT, continued

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Minnesota Center for Environmental Advocacy as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Sherry D. Heffernan, Ltd.

September 19, 2014

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Financial Position June 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
ASSETS		
Cash and cash equivalents	\$ 863,254	\$ 843,207
Accounts receivable	17,071	8,533
Unconditional promises to give	75,000	327,700
Investments	1,434,662	1,238,264
Prepaid expenses	16,331	16,079
Property and leasehold improvements, net	10,122	1,331
TOTAL ASSETS	\$ 2,416,440	\$ 2,435,114
•		
LIABILITIES		
Accounts payable	\$ 6,396	\$ 20,725
Accrued expenses	57,478	39,129
Deferred revenues	24,250	<u> 19,142</u>
	88,124	78,996
NET ASSETS		
Unrestricted -		
Undesignated	425,913	
Designated by board for future programming needs	873,456	
•	1,299,369	1,127,902
Temporarily restricted	471,340	670,609
Permanently restricted - endowment fund	557,607	557,607
TOTAL NET ASSETS	2,328,316	2,356,118
	A 0 440 440	A O 405 444
TOTAL LIABILITIES AND NET ASSETS	\$ 2,416,440	\$ 2,435,114

The accompanying notes are an integral part of these financial statements.

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Activities Year Ended June 30, 2014 with Comparative Totals for the Year Ended June 30, 2013

	<u>Un</u>	restricted		mporarily estricted		nanently stricted	<u>2014</u>		<u>2013</u>
REVENUES:									
Contributions	\$	541,444	\$	319,231	\$	-	\$ 860,675	\$	1,504,695
Program services		286,392		-		-	286,392		338,272
Investment income		208,858		-		-	208,858		143,657
Miscellaneous income		20,962		-		-	20,962		-
Special event revenue		125,746		-		-	125,746		106,105
Less: Costs of direct benefits to donors		(16,818)	*************			-	 (16,818)		(17,092)
		108,928		-		**	 108,928		89,013
TOTAL REVENUES		1,166,584		319,231		-	 1,485,815		2,075,637
Net assets released from restrictions									
Restrictions satisfied by purpose and time		518,500		(518,500)		_	 *		-
TOTAL REVENUES AND OTHER SUPPORT		1,685,084		(199,269)			 1,485,815		2,075,637
EXPENSES:									
Program services:									
Clean energy		438,480		-		_	438,480		457,289
Water quality		361,981		-		-	361,981		311,599
Transportation and land use		181,633		_		-	181,633		221,374
Wildlife, natural resources and mining		236,033		_		***	 236,033		180,147
Total program services		1,218,127		-		-	1,218,127		1,170,409
Management and administrative		163,896		-		-	163,896		144,541
Fundraising		131,594					 131,594		120,548
TOTAL EXPENSES		1,513,617		-		-	 1,513,617		1,435,498
INCREASE (DECREASE) IN NET ASSETS		171,467		(199,269)		-	(27,802))	640,139
NET ASSETS AT BEGINNING OF YEAR		1,127,902		670,609	etheredusin	557,607	 2,356,118	_	1,715,979
NET ASSETS AT END OF YEAR	\$	1,299,369	\$	471,340	\$	557,607	\$ 2,328,316	\$	2,356,118

The accompanying notes are an integral part of these financial statements.

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

Statement of Cash Flows Years Ended June 30, 2014 and 2013

		<u>2014</u>	2013
CASH FLOWS FROM OPERATING ACTIVITIES			
Increase (decrease) in net assets	\$	(27,802)	\$ 640,139
	×		. 8
Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities:			
Depreciation		2,397	1,192
Realized and unrealized (gains) on investments		(174,844)	(110,399)
(Increase) decrease in operating assets:		(174,044)	(110,399)
Accounts receivable		(0 E20)	20 420
		(8,538) 252,700	29,129
Unconditional promises to give		,	(277,700)
Prepaid expenses		(252)	(820)
Increase (decrease) in operating liabilities:		(4.4.220)	(E 004)
Accounts payable Accrued expenses		(14,329) 18,349	(5,884)
Deferred revenues		•	(5,824)
		5,108	 (24,863)
NET CASH PROVIDED BY OPERATING ACTIVITIES		52,789	244,970
CASH FLOWS FROM INVESTING ACTIVITIES			
Transfer from investment account		· ·	60,000
Proceeds from sale of investments		56,312	253,457
Purchase of long-term investments		(77,866)	(275,390)
Purchase of equipment		(11,188)	(1,598)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES		(32,742)	 36,469
INCREASE IN CASH AND CASH EQUIVALENTS		20,047	281,439
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR		942 207	561 760
CASH AND CASH EQUIVALENTS AT DEGINNING OF TEAR		843,207	 561,768
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	863,254	\$ 843,207

The accompanying notes are an integral part of these financial statements.

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Functional Expenses Year Ended June 30, 2014

Supporting Services Management Total and Fund Supporting Program **Services** General Raising Services Total 237,914 \$ 1,130,360 Salaries, taxes and benefits 892,446 121,261 116,653 147,055 1,283 1,283 148,338 Consultants Legal disbursements/library 13,351 13,351 1,543 4,012 58,780 54,768 2,469 Occupancy costs 14,950 547 1,094 16,044 Information technology 547 224 5,814 Office supplies 5,590 112 112 15,770 711 444 1,155 16,925 Telephone 4,215 123 3,380 3,503 7,718 Postage 30,168 Printing and copying 28,586 791 791 1,582 15.907 3,223 19,130 19,130 Professional fees 13,846 13,846 13,846 Investment fees 14,511 2.097 2,341 Dues 12,170 244 5,548 11,784 Insurance 6,236 4,993 555 13,735 288 288 576 14,311 Travel 97 49 146 3,400 Conferences and meetings 3,254 Grants 2,255 Miscellaneous 4,485 2,255 6,740 Depreciation 1,516 252 629 881 2,397 163,896 131,594 295,490 \$ 1,513,617 Total expenses \$ 1,218,127

The accompanying notes are an integral part of these financial statements.

80.5%

10.8%

8.7%

19.5%

100.0%

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Functional Expenses Year Ended June 30, 2013

Supporting Services Management Total and Fund Supporting Program <u>Services</u> General Raising Services Total 210,282 \$ 1,021,201 Salaries, taxes and benefits 810,919 102,824 107,458 129,706 491 982 130,688 491 Consultants Legal disbursements/library 9,661 9,661 1,530 1,530 3.060 58,780 55,720 Occupancy costs Information technology 700 1,400 27,127 25,727 700 Office supplies 4,585 122 122 244 4.829 11,981 329 329 658 12,639 Telephone 1,183 4,565 3,382 89 1,094 Postage Printing and copying 29,057 798 3,529 4,327 33,384 18,387 18,566 Professional fees 16,364 2,023 179 12,438 12,438 12,438 Investment fees 2,783 13.233 Dues and subscriptions 10,450 57 2,726 12,086 Insurance 5,507 6,250 329 6,579 15,521 161 161 322 15,843 Travel 3,102 Conferences and meetings 2,990 56 56 112 50.000 50,000 Grants Miscellaneous 4,018 2,146 2,146 6,164 186 1,006 186 1,192 Depreciation

144,541

10.1%

120,548

8.4%

265,089

18.5%

\$ 1,435,498

100.0%

The accompanying notes are an integral part of these financial statements.

\$ 1,170,409

81.5%

Total expenses

June 30, 2014 and 2013

1) Organizational Purpose

The Minnesota Center for Environmental Advocacy (MCEA) is a nonprofit charitable organization using law, science and research to protect Minnesota's environment, its natural resources and the health of its people. Since 1974, MCEA's lawyers and policy experts have worked in all three branches of government to see that environmental standards are enforced and when necessary to change statutes and rules to better protect the environment.

MCEA's program focuses include the following:

Clean Energy: focuses on long-term development of modern and sustainable energy sources for Minnesota and the replacement of out-dated, environmentally harmful energy sources like coal-fired power plants. To support this goal, MCEA serves as legal counsel for several Minnesota Energy Partners including The Izaak Walton League, Wind on the Wires, Fresh Energy, Center for Energy and the Environment, and Sierra Club.

Water Quality: focuses on protecting Minnesota's greatest natural resource and economic asset, its water. For example, MCEA advocates for the adoption of protective nitrogen and phosphorous standards for flowing waters, defends the state's numeric nitrogen and phosphorous standards for lakes and reservoirs, and fully participates in large-scale implementation plans for turbidity reductions in the Minnesota River and phosphorus reductions in Lake Pepin. MCEA also acts as a watchdog to assure that clean water funds from the Legacy Amendment are targeted effectively. MCEA continues to provide legal and technical pressure on Minnesota agency officials to meet federal standards for water quality permitting and enforcement.

Land Use and Transportation: advocates for public policy platforms and funding mechanisms that support more compact and mixed-use forms of development, broaden choices for how we live and get around, provide residents access to the region's environmental, social and economic opportunities, protect forest, farms and natural areas, and improve the quality of the air we breathe and the water we drink. MCEA works to make certain that racially diverse and transit-dependent neighborhoods will benefit from the region's substantial investment in transitway corridors. MCEA also works to integrate authorities and align investments at the local, regional and state levels to mitigate Minnesota's contribution to greenhouse gas emissions and adapt to the coming changes in Minnesota's climate.

1) Organizational Purpose, continued

Wildlife, Natural Resources and Mining: works to conserve, protect, and advocate for policies and practices that will sustain lakes, rivers, streams, wetlands, and forests, as well as the communities that depend upon them to prevent long term damage and destruction. For example, MCEA has been a key advocate for strengthening Minnesota's Wetland Conservation Act and for funding for actions and research that work to stop the spread of aquatic invasive species.

MCEA works to ensure that state and federal agencies use the best available science to evaluate proposed new copper nickel or "sulfide" mines; to encourage maximum transparency and public participation as part of the regulatory process; to require that all mines in Minnesota comply with all applicable federal, state and local environmental safeguards; and to protect Minnesota's taxpayers from long-term cleanup costs at mining sites.

2) Summary of Significant Accounting Policies Basis of Accounting and Presentation

The financial statements of MCEA have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. MCEA is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Unrestricted assets are resources over which the Board of Directors has discretionary control. Temporarily restricted assets are resources which are subject to a donor imposed restriction which generally will be satisfied by organizational actions or the passage of time. Permanently restricted resources are subject to a donor imposed restriction that such assets are restricted permanently.

Cash and Cash Equivalents

For purposes of the statement of cash flows, MCEA considers all unrestricted cash and other highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.

Concentrations of Credit Risk

Financial instruments that potentially subject MCEA to concentrations of credit risk consist principally of temporary cash investments and unconditional promises to give. The organization places its temporary cash investments with financial institutions as noted below. Concentrations of credit risk with respect to unconditional promises receivable are limited due to the financial stability of the contributors. Unconditional promises to give include amounts from one donor comprising 100% of the balance at June 30, 2014 and from two donors comprising 99.2% of the balance at June 30, 2013.

2) Summary of Significant Accounting Policies, continued Concentrations of Credit Risk Arising from Cash Deposits in Excess of Insured Limits

The organization maintains its deposits in two financial institutions located in the Twin Cities. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. At June 30, 2014, the organization's uninsured cash balance was approximately \$376,600.

Concentration of Contributions

In 2014 MCEA received approximately 41% of its total contribution revenues from two donors. In 2013 MCEA received approximately 48% of its total contribution revenues from two donors.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probably uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. There have been no charges to bad debt expense or the valuation allowance.

Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received.

Investments

MCEA carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

2) Summary of Significant Accounting Policies, continued Fair Value Measurements

MCEA determined the fair value of certain assets and liabilities in accordance with generally accepted accounting principles which defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques should maximize the use of observable inputs and minimize the use of unobservable inputs. A fair value hierarchy has also been established which prioritizes the valuation inputs into three broad levels.

Level 1 inputs consist of quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the related asset or liability. Level 3 inputs are unobservable inputs and reflect management's best estimate of what market participants would use as fair value.

Property and Leasehold Improvements

MCEA capitalizes all expenditures for property and leasehold improvements in excess of \$1,500. Purchased property and leasehold improvements are recorded at cost. Donated property is carried at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over estimated useful lives of three to ten years.

Deferred Revenues

Revenue from program service contracts is recognized as it is earned through expenditure in accordance with the agreements.

Donated Services

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by MCEA.

A significant number of legal services are contributed to MCEA in connection with the accomplishment of its program services. These donated services, which had an estimated value of \$78,000 in 2014 and \$39,000 in 2013, were not recognized in the financial statements because they did not meet the criteria for recognition under generally accepted accounting principles.

2) Summary of Significant Accounting Policies, continued Restricted and Unrestricted Revenue

Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets, depending on the existence and/or nature of any donor restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

MCEA has a tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and Minnesota Statute 290.05. It has been classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code and contributions by donors are tax deductible.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with MCEA's financial statements for the year ended June 30, 2013, from which the summarized information was derived.

3) Unconditional Promises to Give

Unconditional promises to give of \$75,000 and \$327,700 at June 30, 2014 and 2013, respectively, are receivable within one year and are primarily for future program services.

4) Investments

Investments are reported on the basis of quoted market prices and consist of the following at June 30, 2014 and 2013:

4) Investments, continued

Level 1: Quoted prices in active markets for identical assets:		2014		2013
Equity securities	\$	939,050	\$	819,189
Level 2: Significant other observable inputs:		*		
Treasury notes, government and other bonds		464,386		415,091
Money market funds	*********	31,226	-	3,984
	\$	1,434,662	\$ 1	,238,264
Investment return is summarized as follows:				*
		<u>2014</u>		<u>2013</u>
Interest and dividend income	\$	34,014	\$	33,258
Net realized and unrealized gains		174,844		110,399
	\$_	208,858	<u>\$</u>	143,657

Expenses relating to investment revenues, including investment advisory fees were \$13,846 in 2014 and \$12,438 in 2013.

At June 30, 2014 and 2013 the total investment balance is considered partially designated by the board for future programming needs and partially restricted for an endowment fund.

5) Property and Leasehold Improvements

Property and leasehold improvements consist of the following at June 30, 2014 and 2013:

	<u>2014</u>	2013
Furniture and equipment	\$ 20,915	\$ 54,345
Leasehold improvements	<u>14,471</u>	14,471
	35,386	68,816
Less accumulated depreciation	<u>25,264</u>	67,485
	<u>\$ 10,122</u>	<u>\$ 1,331</u>

Depreciation of \$2,397 and \$1,192 was recorded for the years ended June 30, 2014 and 2013, respectively.

6) Operating Leases

MCEA leases office space under an operating lease which expires June 30, 2015. Monthly rent is \$4,898 which includes utilities, real estate taxes and insurance. Rent expense was \$58,780 for each of the years ended June 30, 2014 and 2013.

Future minimum lease payments under this operating lease are \$58,780.

7) Retirement Plan

In January 2008 MCEA adopted a defined contribution plan and can elect to match an employee's pre-tax contribution up to three percent of the employee's salary. There were employer contributions of \$21,482 in 2014 and zero in 2013.

8) Designated Net Assets

The designated net asset balances are \$873,456 and \$677,551 as of June 30, 2014 and 2013, respectively. These amounts are not available for general operations until released by the Board of Directors. The Board of Directors has designated the use of cumulative earnings from the endowment fund for future programming needs. The net asset balances include \$195,905 and \$102,151 of net gain on investments in 2014 and 2013, respectively.

In June 2013 the Board of Directors authorized a transfer of \$60,000 from this fund to the undesignated cash account for general operating purposes.

9) Restrictions on Net Assets

Temporarily restricted net assets are available for the following purposes at June 30, 2014 and 2013:

	<u>2014</u>	<u>2013</u>
Time restrictions	\$ 9,631	\$ 61,233
Environmental programs	461,709	609,376
	<u>\$, 471,340</u>	<u>\$ 670,609</u>

10) Endowment Fund

MCEA has a donor-restricted endowment fund. It also has a fund designated by the Board of Directors which is not deemed to be an endowment fund (see footnote 8). As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law: The Board of Directors of MCEA has interpreted the Minnesota adopted Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, MCEA classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment and (b) the original value of subsequent gifts to the permanent endowment.

10) Endowment Fund, continued

It considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) The duration and preservation of the fund, (2) the purposes of the organization and the donor-restricted endowment fund, (3) general economic conditions, (4) the possible effect of inflation and deflation; (5) the expected total return from income and the appreciation of investments, (6) other resources of the organization, and (7) the investment policies of the organization.

There were no changes in the endowment fund and the balance at June 30, 2014 and 2013 was \$557,607.

Return Objectives and Risk Parameters: MCEA has adopted investment and spending policies for endowment assets that attempt to provide a predicable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the organization must hold in perpetuity or for a donor-specified period. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that provide a reasonable balance between the desire for growth and the need to protect principal.

Strategies Employed for Achieving Objectives: To satisfy its long-term rate-of-return objectives, the organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). It targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy: MCEA has a policy that allows the Board of Directors discretion in determining annually the spending policy and considers the balance between re-investment of annual earnings with the operating needs of the organization. This is consistent with the organization's objective to maintain the purchasing power of the endowment assets held in perpetuity as well as to provide additional real growth through new gifts and investment return.

11) Grantor or Donor Restrictions

Certain contributions or grants from donors are subject to special audit by the donor. Such audits could result in claims against the organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

12) Income Taxes

The organization has evaluated its potential exposure for uncertain tax positions and management has expressed there are no uncertain tax positions as of June 30, 2014. Tax returns for the past three tax years remain open for examination by tax jurisdictions.

13) Subsequent Events

MCEA has evaluated subsequent events through September 19, 2014, the date the financial statements were available to be issued. MCEA is not aware of any subsequent events that require recognition or disclosure in the financial statements.