MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

FINANCIAL STATEMENTS

For the Years Ended June 30, 2015 and 2014

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

Table of Contents

Independent Auditor's Report	<u>Page</u> 1-2
Financial Statements Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flow	5
Statement of Functional Expenses	6-7
Notes to Financial Statements	8-16

INDEPENDENT AUDITOR'S REPORT

Board of Directors

Minnesota Center for

Environmental Advocacy
St. Paul, Minnesota

I have audited the accompanying financial statements of Minnesota Center for Environmental Advocacy (MCEA), a nonprofit organization, which comprise the statement of financial position as of June 30, 2015 and 2014, and the related statements of activity, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit. I conducted the audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. (Continued)

INDEPENDENT AUDITOR'S REPORT, continued

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Minnesota Center for Environmental Advocacy as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Sherry D. Heffernan, Ltd.

September 30, 2015

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Financial Position June 30, 2015 and 2014

	<u>2015</u>	2014
ASSETS		
Cash and cash equivalents	\$ 886,066	\$ 863,254
Accounts receivable	9,648	17,071
Unconditional promises to give	272,200	75,000
Investments	1,496,430	1,434,662
Prepaid expenses	5,934	16,331
Property and leasehold improvements, net	12,832	10,122
TOTAL ASSETS	\$ 2,683,110	\$ 2,416,440
	<u> </u>	* =, : : 0, : : 0
LIABILITIES		15
Accounts payable	\$ 39,271	\$ 6,396
Accrued expenses	55,353	57,478
Deferred revenues		24,250
	94,624	88,124
NET ASSETS		
Unrestricted		
Undesignated	335,243	425,913
Designated by board for future programming needs	935,069	873,456
	_1,270,312	1,299,369
Temporarily restricted	760,567	471,340
Permanently restricted - endowment fund	557,607	557,607
TOTAL NET ASSETS	2,588,486	2,328,316
TOTAL LIABILITIES AND NET ASSETS	\$ 2,683,110	\$ 2,416,440

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Activities

Year Ended June 30, 2015 with Comparative Totals for the Year Ended June 30, 2014

	<u>Ur</u>	nrestricted		emporarily Restricted	Permanently Restricted		<u>2015</u>		<u>2014</u>
REVENUES:									
Contributions	\$	480,108	\$	756,330	\$ -	\$	1,236,438	\$	860,675
Program services		358,700		, -	=		358,700		286,392
Investment income		75,213		-	-		75,213		208,858
Miscellaneous income		8,326					8,326		20,962
Special event revenue		151,515			-		151,515		125,746
Less: Costs of direct benefits to donors		(26,609)				_	(26,609)		(16,818)
		124,906		-	-		124,906		108,928
TOTAL REVENUES		1,047,253		756,330		_	1,803,583	_	1,485,815
Net assets released from restrictions									
Restrictions satisfied by purpose and time	-	467,103	_	(467,103)		_			
TOTAL REVENUES AND OTHER SUPPORT	-	1,514,356	-	289,227		-	1,803,583	_	1,485,815
EXPENSES:									
Program services:									
Clean energy		520,894		-	-		520,894		438,480
Water quality		355,163		= ,_	_		355,163		361,981
Transportation and land use		201,367		-	_		201,367		181,633
Wildlife, natural resources and mining		175,019	1	_		_	175,019		236,033
Total program services		1,252,443		-	-		1,252,443		1,218,127
Management and administrative		157,483		V 9	_		157,483		163,896
Fundraising		133,487	_		-	-	133,487	_	131,594
TOTAL EXPENSES	N 12.55	1,543,413	-			-	1,543,413	S	1,513,617
INCREASE (DECREASE) IN NET ASSETS		(29,057)		289,227	*		260,170		(27,802)
NET ASSETS AT BEGINNING OF YEAR	8 <u></u>	1,299,369	-	471,340	557,607	8	2,328,316	_	2,356,118
NET ASSETS AT END OF YEAR	\$	1,270,312	\$	760,567	\$ 557,607	\$	2,588,486	\$	2,328,316

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Cash Flows Years Ended June 30, 2015 and 2014

		<u>2015</u>		2014
CASH FLOWS FROM OPERATING ACTIVITIES				
Increase (decrease) in net assets	\$	260,170	\$	(27,802)
Adjustments to reconcile increase (decrease) in net				
assets to net cash provided by operating activities:				
Depreciation		5,015		2,397
Realized and unrealized (gains) on investments		(48,449)		(174,844)
(Increase) decrease in operating assets:				
Accounts receivable		7,423		(8,538)
Unconditional promises to give		(197,200)		252,700
Prepaid expenses		10,397		(252)
Increase (decrease) in operating liabilities:				
Accounts payable		32,875		(14,329)
Accrued expenses		(2,125)		18,349
Deferred revenues		(24,250)		5,108
NET CASH PROVIDED BY OPERATING ACTIVITIES		43,856		52,789
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of investments		294,468		56,312
Purchase of long-term investments		(307,787)		(77,866)
Purchase of equipment		(7,725)		(11,188)
NET CASH (USED) BY INVESTING ACTIVITIES	_	(21,044)	_	(32,742)
INCREASE IN CASH AND CASH EQUIVALENTS		22,812		20,047
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	× 	863,254		843,207
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	886,066	\$	863,254

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Functional Expenses Year Ended June 30, 2015

Supporting Services Management Total **Program** and Fund Supporting Services | Services General Raising **Total** \$ 1,170,248 123,507 115,373 238,880 Salaries, taxes and benefits 931,368 Consultants 105,680 105,680 Legal disbursements/library 10,226 10,226 4,072 58,780 2,506 1,566 Occupancy costs 54,708 924 18,628 Information technology 17,704 462 462 Office supplies 4,168 71 71 142 4,310 473 1,230 17,758 Telephone 16,528 757 82 3.159 3.241 6,078 Postage 2,837 Printing and copying 33,161 926 926 1,852 35,013 Professional fees 5,336 9,773 5,324 15,097 20.433 14,860 14,860 14,860 Investment fees 15,854 12,373 237 3,244 3,481 Dues and subscriptions 8,099 3,186 531 3,717 11,816 Insurance Travel 12,311 316 316 632 12,943 89 268 6,983 Conferences and meetings 6,715 179 25,000 25,000 Grants 220 1,151 1,371 3,788 Miscellaneous 2,417 Depreciation 3,812 401 802 1,203 5,015 290,970 **Total expenses** \$ 1,252,443 157,483 133,487 \$ 1,543,413

The accompanying notes are an integral part of these financial statements.

81.1%

10.2%

8.6%

18.9%

100.0%

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY Statement of Functional Expenses Year Ended June 30, 2014

Supporting Services

		Sup			
		Management		Total	•
	Program	and	Fund	Supporting	
	Services	General	Raising	Services	Total
	SN SN				
Salaries, taxes and benefits	\$ 892,446	\$ 121,261	\$ 116,653	\$ 237,914	\$ 1,130,360
Consultants	147,055	, ,	1,283	1,283	148,338
Legal disbursements/library	13,351	_	_	_	13,351
Occupancy costs	54,768	2,469	1,543	4,012	58,780
Information technology	14,950	547	547	1,094	16,044
Office supplies	5,590	112	112	224	5,814
Telephone	15,770	711	444	1,155	16,925
Postage	4,215	123	3,380	3,503	7,718
Printing and copying	28,586	791	791	1,582	30,168
Professional fees	-	15,907	3,223	19,130	19,130
Investment fees	=3	13,846	···	13,846	13,846
Dues	12,170	244	2,097	2,341	14,511
Insurance	6,236	4,993	555	5,548	11,784
Travel	13,735	288	288	576	14,311
Conferences and meetings	3,254	97	49	146	3,400
Grants	=	=7	(=		
Miscellaneous	4,485	2,255	_	2,255	6,740
Depreciation	1,516	252	629	881	2,397
Total expenses	\$ 1,218,127	\$ 163,896	\$ 131,594	\$ 295,490	\$ 1,513,617
	80.5%	<u>10.8%</u>	8.7%	<u>19.5%</u>	<u>100.0%</u>

MINNESOTA CENTER FOR ENVIRONMENTAL ADVOCACY

Notes to Financial Statements June 30, 2015 and 2014

1) Organizational Purpose

The Minnesota Center for Environmental Advocacy (MCEA) is a nonprofit charitable organization using law, science and research to protect Minnesota's environment, its natural resources and the health of its people. Since 1974, MCEA's lawyers and policy experts have worked in all three branches of government to see that environmental standards are enforced and when necessary to change statutes and rules to better protect the environment.

MCEA's program focuses include the following:

Clean Energy: focuses on long-term development of modern and sustainable energy sources for Minnesota and the replacement of out-dated, environmentally harmful energy sources like coal-fired power plants. To support this goal, MCEA serves as legal counsel for several Minnesota Energy Partners including The Izaak Walton League, Wind on the Wires, Fresh Energy, Center for Energy and the Environment, and Sierra Club.

Water Quality: focuses on protecting Minnesota's greatest natural resource and economic asset, its water. For example, MCEA advocates for the adoption and effective implementation of protective nitrogen and phosphorous standards for flowing waters, defends the state's numeric nitrogen and phosphorous standards for lakes and reservoirs, and fully participates in large-scale implementation plans for turbidity reductions in the Minnesota River and phosphorus reductions in Lake Pepin. MCEA also acts as a watchdog to assure that clean water funds from the Legacy Amendment are targeted effectively. MCEA continues to provide legal and technical pressure on Minnesota agency officials to meet federal standards for water quality permitting and enforcement.

Land Use and Transportation: advocates for public policy platforms and funding mechanisms that support more compact and mixed-use forms of development, broaden choices for how we live and get around, provide residents access to the region's environmental, social and economic opportunities, protect forest, farms and natural areas, and improve the quality of the air we breathe and the water we drink. MCEA works to make certain that racially diverse and transit-dependent neighborhoods will benefit from the region's substantial investment in transitway corridors. MCEA also works to integrate authorities and align investments at the local, regional and state levels to mitigate Minnesota's contribution to greenhouse gas emissions and adapt to the coming changes in Minnesota's climate.

1) Organizational Purpose, continued

Wildlife, Natural Resources and Mining: works to conserve, protect, and advocate for policies and practices that will sustain lakes, rivers, streams, wetlands, and forests, as well as the communities that depend upon them to prevent long term damage and destruction. For example, MCEA has been a key advocate for strengthening Minnesota's Wetland Conservation Act and for funding for actions and research that work to stop the spread of aquatic invasive species.

MCEA works to ensure that state and federal agencies use the best available science to evaluate proposed new copper nickel or "sulfide" mines; to encourage maximum transparency and public participation as part of the regulatory process; to require that all mines in Minnesota comply with all applicable federal, state and local environmental safeguards; and to protect Minnesota's taxpayers from long-term cleanup costs at mining sites.

2) Summary of Significant Accounting Policies Basis of Accounting and Presentation

The financial statements of MCEA have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. MCEA is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Unrestricted assets are resources over which the Board of Directors has discretionary control. Temporarily restricted assets are resources which are subject to a donor imposed restriction which generally will be satisfied by organizational actions or the passage of time. Permanently restricted resources are subject to a donor imposed restriction that such assets are restricted permanently.

Cash and Cash Equivalents

For purposes of the statement of cash flows, MCEA considers all unrestricted cash and other highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.

Concentrations of Credit Risk

Financial instruments that potentially subject MCEA to concentrations of credit risk consist principally of temporary cash investments and unconditional promises to give. The organization places its temporary cash investments with financial institutions as noted below. Concentrations of credit risk with respect to unconditional promises receivable are limited due to the financial stability of the contributors. Unconditional promises to give include amounts from one donor comprising 91.8% of the balance at June 30, 2015 and from one donor comprising 100% of the balance at June 30, 2014.

2) Summary of Significant Accounting Policies, continued Concentrations of Credit Risk Arising from Cash Deposits in Excess of Insured Limits

The organization maintains its deposits in financial institutions located in the Twin Cities. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. At June 30, 2015, the organization's uninsured cash balance was approximately \$636,000.

Concentration of Contributions

In 2015 MCEA received approximately 55% of its total contribution revenues from two donors. In 2014 MCEA received approximately 41% of its total contribution revenues from two donors.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probably uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. There have been no charges to bad debt expense or the valuation allowance.

Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received.

Investments

MCEA carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

2) Summary of Significant Accounting Policies, continued Fair Value Measurements

MCEA determined the fair value of certain assets and liabilities in accordance with generally accepted accounting principles which defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques should maximize the use of observable inputs and minimize the use of unobservable inputs. A fair value hierarchy has also been established which prioritizes the valuation inputs into three broad levels.

Level 1 inputs consist of quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the related asset or liability. Level 3 inputs are unobservable inputs and reflect management's best estimate of what market participants would use as fair value.

Property and Leasehold Improvements

MCEA capitalizes all expenditures for property and leasehold improvements in excess of \$1,500. Purchased property and leasehold improvements are recorded at cost. Donated property is carried at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over estimated useful lives of three to ten years.

Deferred Revenues

Revenue from program service contracts is recognized as it is earned through expenditure in accordance with the agreements.

Donated Services

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by MCEA.

A significant number of legal services are contributed to MCEA in connection with the accomplishment of its program services. These donated services, which had an estimated value of \$48,000 in 2015 and \$78,000 in 2014, were not recognized in the financial statements because they did not meet the criteria for recognition under generally accepted accounting principles.

2) Summary of Significant Accounting Policies, continued Restricted and Unrestricted Revenue

Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets, depending on the existence and/or nature of any donor restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

MCEA has a tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and Minnesota Statute 290.05. It has been classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code and contributions by donors are tax deductible.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with MCEA's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

3) Unconditional Promises to Give

Unconditional promises to give of \$272,200 and \$75,000 at June 30, 2015 and 2014, respectively, are receivable within one year and are primarily for future program services.

4) Investments

Investments are reported on the basis of quoted market prices and consist of the following at June 30, 2015 and 2014:

4) Investments, continued

Level 1: Quoted prices in active markets for identical		<u>2015</u>		<u>2014</u>
assets:	Φ	077 (06	Φ	020.050
Equity securities	\$	977,606	\$	939,050
Level 2: Significant other observable inputs:				
Treasury notes, government and other bonds		497,573		464,386
Money market funds		21,251	li.	31,226
	\$ 1	,496,430	<u>\$ 1</u>	,434,662
Investment return is summarized as follows:				
		<u>2015</u>		<u>2014</u>
Interest and dividend income	\$	26,764	\$	34,014
Net realized and unrealized gains		48,449		174,844
	\$	75,213	\$	208,858

Expenses relating to investment revenues, including investment advisory fees were \$14,860 in 2015 and \$13,846 in 2014.

At June 30, 2015 and 2014 the total investment balance is considered partially designated by the board for future programming needs and partially restricted for an endowment fund.

5) Property and Leasehold Improvements

Property and leasehold improvements consist of the following at June 30, 2015 and 2014:

	<u>2015</u>	<u>2014</u>
Furniture and equipment	\$ 24,060	\$ 20,915
Leasehold improvements	19,051	14,471
	43,111	35,386
Less accumulated depreciation	30,279	25,264
	<u>\$ 12,832</u>	\$ 10,122

Depreciation of \$5,015 and \$2,397 was recorded for the years ended June 30, 2015 and 2014, respectively.

6) Operating Leases

MCEA leases office space under an operating lease which expired June 30, 2015. It is currently on a verbal month-to-month lease agreement. Monthly rent is \$4,898 which includes utilities, real estate taxes and insurance. Rent expense was \$58,780 for each of the years ended June 30, 2015 and 2014.

7) Retirement Plan

In January 2008 MCEA adopted a defined contribution plan and can elect to match an employee's pre-tax contribution up to three percent of the employee's salary. There were employer contributions of \$30,010 and \$21,482 in 2015 and 2014, respectively.

8) Board Designated Net Assets

The board designated net asset balances are \$935,069 and \$873,456 as of June 30, 2015 and 2014, respectively. These amounts are not available for general operations until released by the Board of Directors. The Board of Directors has designated the use of cumulative earnings from this designated fund for future programming needs. The net asset balances include \$61,613 and \$195,905 of net gain on investments for the years ended June 30, 2015 and 2014, respectively. Net gain includes realized and unrealized gains or losses on investments less investment fees.

9) Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes at June 30, 2015 and 2014:

	2	<u>015</u> <u>2</u>	014
Time restrictions	\$ 9,	648 \$ 9,	631
Environmental programs	750,	919 461,	709
	\$ 760.	567 \$ 471,	340

10) Permanently Restricted Endowment Fund

MCEA has a donor-restricted endowment fund, which is included in Investments in the Statement of Financial Position. The balance was \$557,607 at June 30, 2015 and 2014.

MCEA also has a fund designated by the Board of Directors which is not deemed to be an endowment fund (see Note 8). As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law: The Board of Directors of MCEA has interpreted the Minnesota adopted Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, MCEA classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment and (b) the original value of subsequent gifts to the permanent endowment.

10) Permanently Restricted Endowment Fund, continued

It considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) The duration and preservation of the fund, (2) the purposes of the organization and the donor-restricted endowment fund, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the organization, and (7) the investment policies of the organization.

Return Objectives and Risk Parameters: MCEA has adopted investment and spending policies for endowment assets that attempt to provide a predicable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the organization must hold in perpetuity or for a donor-specified period. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that provide a reasonable balance between the desire for growth and the need to protect principal.

Strategies Employed for Achieving Objectives: To satisfy its long-term rate-of-return objectives, the organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). It targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy: MCEA has a policy that allows the Board of Directors discretion in determining annually the spending policy and considers the balance between re-investment of annual earnings with the operating needs of the organization. This is consistent with the organization's objective to maintain the purchasing power of the endowment assets held in perpetuity as well as to provide additional real growth through new gifts and investment return.

11) Grantor or Donor Restrictions

Certain contributions or grants from donors are subject to special audit by the donor. Such audits could result in claims against the organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

12) Income Taxes

The organization has evaluated its potential exposure for uncertain tax positions and management has expressed there are no uncertain tax positions as of June 30, 2015. Tax returns for the past three tax years remain open for examination by tax jurisdictions.

13) Subsequent Events

MCEA has evaluated subsequent events through September 30, 2015, the date the financial statements were available to be issued. MCEA is not aware of any subsequent events that require recognition or disclosure in the financial statements.